

**St. Mary Catholic Community School  
Job Posting  
Resource Teacher**

Title /Position: Resource Teacher  
Date Posted: December 31, 2025  
Date Close: January 22, 2024  
Category: Elementary Education / Special Education  
Employment Type: Full Time  
Start Date: January 14, 2026

**Job Description**

The Resource Teacher is responsible for providing an educational atmosphere where students can fulfill their potential for intellectual, spiritual, emotional, and psychological growth. This person is responsible for organizing and implementing an instructional program that will result in students achieving academic success. We are looking for a faith-filled teacher who has a genuine love for children and passion for teaching.

*St. Mary Catholic Community School in Crown Point offers grade levels Pre-Kindergarten through grade eight. St. Mary's faculty teaches a rich curriculum infused with cutting-edge technology. To learn more about St. Mary's School visit [school.stmarycp.org](http://school.stmarycp.org).*

**Job Requirements**

Teacher will:

Assist students in small groups, work with the classroom teacher to develop curriculum, administer standardized tests to those who need more time, keep accurate records of 504 and special education service plans, etc.

Provide a positive environment in which students are encouraged to be actively engaged in the learning process.

Identify, select, and modify instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs.

Use and analyze data to guide instruction.

Maintain effective and efficient record keeping procedures.

Establish and maintain cooperative working relationships with students, parents, and colleagues.

**Job Qualifications**

Candidate must possess the following:

Degree in education (or working towards)

Indiana teaching license (or working towards)

**Contact Information**

Name: Tom Ruiz

Phone: 219-663-0676

Email: [truiz@stmarycp.org](mailto:truiz@stmarycp.org)

**Application Instructions**

Candidates should send resume and letters of recommendation to principal Tom Ruiz at [truiz@stmarycp.org](mailto:truiz@stmarycp.org) with "RESOURCE TEACHER" in the subject line.