



Job Posting: Grade 2 Instructional Aide

Title /Position: Instructional Aide

Date Close: Tuesday, September 30, 2025

Hours: Mon – Fri 6:55 AM to 2:45 PM

Start Date: Monday, October 6, 2025

School: Saint Mary Catholic Community School, Crown Point, IN

Job Description

St. Mary's is looking for an Instructional Aide under lead teacher, Mrs. Kim Magallon.

St. Mary Catholic Community School is seeking a individual to assist the classroom teacher in daily activities, grading, and instruction. Candidates should be competent with new technology. This position provides the opportunity to work with a highly motivated, dedicated, and creative team of colleagues in a top-rated parochial school.

Job Qualifications

Minimum requirements: high school diploma.

Degree or college hours are a plus.

Contact Information

Name: Tom Ruiz

Application Instructions

Submit letter of interest and resume with references to: truiz@stmarycp.org with only the words "Grade 2 AIDE" in the subject line.